

DEPARTMENT: Precinct 2 - 212-612-330

VENDOR: IJS

PO # N/A

PO DATE:

INV DATE: 6/18/2021

APPROVAL REQUIRED DATE APPROVED:

EXPLANATION: BPO was referenced. Over a \$100.00

IJS-EJS, Inc.
Industrial Janitorial Supply
301 N Main St. - P.O. Box 652
Corsicana TX 75151-0652

Phone : (903) 874-6753 Fax : (903) 874-2014
INVOICE

Date : 06/18/21 No. : 166513
Due Date: 07/18/21 Page: 1

N028
Navarro County
Precinct #2

Ship To/Remarks

RECEIVED

JUN 21 2021

NAVARRO COUNTY
AUDITOR'S OFFICE

Corsicana TX 75110

Via	FOB	Terms	PO#	Our#	Rep.
IJS Truck	Corsicana	"Net 30"	312070	MESHAWN	
Description Item Number	Ordered Measure	Shipped Backordered	Unit Price Discount %	Extended	
Liner-38x58 2.4 Mil Eq-100 Item #: RJS PL385824B	Case/100	1.0	1.0	51.1500	51.15
Towel-Roll Perforated Sof30/85 Item #: RJS 410136	Case/30	1.0	1.0	26.5400	26.54
Windex-Window Cleaner 32 oz Item #: RJS 695155	Quart	4.0	4.0	4.7900	19.16
Windex-Aerosol Item #: RJS 696501	Each	1.0	1.0	5.1000	5.10

Signature

Debit: 212-612-330
Desc: Liner-38x58, Towel-Roll, Windex
PO#: NA
Invoice#: 166513
Vendor#: 282

RECEIVED

JUN 23 2021

NAVARRO COUNTY
AUDITOR'S OFFICE

Signed: Robert Rainder
Thank you for allowing us to serve you.

Sub-Total : 101.95
Tax : 0.00
Total : 101.95

Net To Pay: 101.95



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 4
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- ☒ Item incurred before purchase order issued
- ☒ Purchase order number is inconsistent with invoice
 - ☐ Amount billed does not match the purchase order
 - ☐ Vendor on purchase order does not match invoice
 - ☐ Insufficient documentation to process payment
 - ☐ Signature or date not present
 - ☐ Budget Account Number (Line Item) is missing – Acct # _____
 - ☐ Insufficient budget
 - ☐ Payment Request inconsistent with County Policy
 - ☐ Other _____

Please provide the additional documentation or explanation necessary to process this payment request.
This notice must remain attached to the payment request.

Additional explanation: BPO was referenced. Over \$100.00.

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

Date

Revised 06/24/19